



Invitation for Bids  
Sainamaina Municipality  
Office of Municipal Executive

**Invitation for Bids for the Supply and Delivery of 4WD Hardtop Jeep**

Contract Identification No: NCB/02/074-75

Date of publication: 2074-11-20

1. Sainamaina Municipality, Office of the Municipal Executive Buddhanagar, Rupandehi invites sealed bids from any eligible manufacturing companies or firms, or authorized suppliers or dealers for supply of 4WD Hardtop Jeep.
2. A complete set of Bidding Documents in English may be purchased from the **Sainamaina Municipality, Office of Municipal Executive, Buddhanagar, Rupandehi** or may visit: [www.bolpatra.gov.np/ppmo](http://www.bolpatra.gov.np/ppmo) by interested bidders on the submission of a written application along with copies of company/firm registration certificate, VAT/ PAN Registration Certificate, Tax Clearance Certificate of F.Y. 2073/74 and upon payment of a non-refundable fee of NRs. 3,000.00 within the office hours upto 2074-12-19. In addition the original Bank deposit voucher shall be required to be submitted along with the bid files.
3. The Bidders shall deposit the cost of bidding document in the following bank.  
**Name of the Bank: Agricultural Development Bank, Buddhanagar, Rupandehi.**  
**Name of the Office: Sainamaina Municipality, Office of Municipal Executive**  
**Office Account no.: Sanchit Kosh Khata**  
**A/C No. 0414201149210013 GA-4-1**
4. Pre-bid meeting shall be held at Office of Municipal Executive, Sainamaina at 2:00 pm on 2074-12-09.
5. Bids must be submitted to Office of Municipal Executive, Sainamaina on or before 12:00 noon on 2074-12-20. Bids shall be sealed in an envelope addressing to Sainamaina Municipality indicating name of the contract, contract identification number, bidder's name and address.
6. Bids shall be opened in presence of Bidders' representatives who choose to attend on 2074-12-20 at 2:00 pm at the office of Sainamaina Municipality, Office of Municipal Executive. Bids must be valid for a period of 90 days counting from the day of bid opening and must be accompanied by bid security, amounting to a minimum of **Rs.1,60,000**, which shall be valid for minimum 30 days beyond the bid validity period 2075-03-17.
7. If bidder wishes to submit the Bid Security in the form of cash, the cash should be deposited in Dharauti Account No. **0414201149244015 Ga 3** in the name of Sainamaina Municipality, Office of the Municipal Executive at Agricultural Development Bank, Parroha Branch, Murgiya, Sainamaina and should submit the original receipt of the deposited amount of cash along with the Bid.
8. If bidders are not manufacturer, they must submit sole authorization letter from the manufacturer or from the authorized distributor of the manufacturer.
9. If the last date of submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
10. The Office of Municipal Executive, Sainamaina reserves the right to accept or reject wholly or partly any or all the bids without assigning any reason whatsoever and also can amend and correct any discrepancies or error in bid documents, bid notice or any other documents.

Contract No.	Brief Description of Works	Bid Security(Rs.)	Cost of Bid Document (Rs)
NCB/02/074-75	Supply and Delivery of 4WD Hardtop Jeep	1,60,000	3000

Chief Administrative Officer